

Bethel Christian Academy

12021 U. S. Hwy 19E South

Spruce Pine, NC 28777

(828)765-0510

For Official Use Only

Date:

By:

Application for Employment**Personal**

Name _____ Social Security Number _____

Address _____ Phone () _____ Date of Birth _____

City _____ State _____ Zip _____ E-Mail _____

How long have you been at this address? _____ Do you have the legal right to work in the U.S.? _____

If your application is considered favorably, on what date will you be available to work? _____

Previously employed by BCA? _____ If yes, when? _____ What position? _____

What prompted you to seek employment at Bethel Christian Academy? _____

Briefly describe why you feel you could be an asset to Bethel Christian Academy? _____

What do you consider to be the single most important event in your life? _____

What do you consider to be the second most important event in your life? _____

Have you ever been convicted of a felony? _____

Education

High School Attended _____ Did you Graduate? _____

College or Technical TrainingDegree held School Name and Address Majors & #of Hours Minors & #of Hours

List any special work toward a degree or other special training (indicate school where taken):

_____Honors Received:

_____List any Professional Certificates or Licenses that you hold (if teaching certificate, indicate level and subjects)

Type of Certificate or License _____ Issuing State _____ Number _____

Type of Certificate or License _____ Issuing State _____ Number _____

Work Preference/Job Skills

What type of work do you prefer? _____

Please list proficient job skills: _____

Work Experience

If you are presently employed, may we contact your employer? _____

List all employers you have had during the past five years, starting with present or most recent employer:

(1) Name _____ Address _____

City _____ State _____ Zip Code _____

Phone () _____ E-Mail _____

Position/Responsibilities _____

Supervisor _____ Contact Person _____

Reason for Leaving _____ Dates Employed _____

(2)

Name _____ Address _____

City _____ State _____ Zip Code _____

Phone () _____ E-Mail _____

Position/Responsibilities _____

Supervisor _____ Contact Person _____

Reason for Leaving _____ Dates Employed _____

(3)

Name _____ Address _____

City _____ State _____ Zip Code _____

Phone () _____ E-Mail _____

Position/Responsibilities _____

Supervisor _____ Contact Person _____

Reason for Leaving _____ Dates Employed _____

References

Name of present Church _____ Present Pastor's name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ E-mail _____ Attended since _____

If you have attended your present church less than one year, list your previous church:

Name of previous Church _____ Previous pastor's name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ E-mail _____ Period attended _____

List three persons who are well acquainted with you, not including relatives, former teachers, or anyone listed above:

1. Name _____ Phone () _____
Address _____ City _____ State _____ Zip _____
2. Name _____ Phone () _____
Address _____ City _____ State _____ Zip _____
3. Name _____ Phone () _____
Address _____ City _____ State _____ Zip _____

The facts set forth in my application for employment are true and complete. I understand that if I am employed, any false statement on this application may result in my dismissal. I further understand that this application is not, and is not intended to be a contract of employment, nor does this application obligate Bethel Christian Academy in any way if they decide to employ me. I understand and agree that my employment is on an at-will basis.

I authorize Bethel Christian Academy to make such investigations and inquiries of my personal employment and other related matters as necessary, in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my application.

In consideration of my application for employment, I do hereby give my consent to Bethel Christian Academy and the authorized agents thereof, to check my background in any way, including but not limited to contacting any or all persons and business entities in order to inquire regarding any and all information relating to myself, provided that said inquiries be limited solely to the purpose of consideration of myself for possible employment.

Signed _____ Date _____

Bethel Christian Academy, Inc. admits qualified students of any race, color, religion, national, and ethnic origin to all of the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, national and ethnic origin in the administration of its educational policies, admissions policies, financial aid programs, or athletic and other school administered programs.